

DETROIT BROWNFIELD REDEVELOPMENT AUTHORITY  
EASTERN MARKET ROAD RECONSTRUCTION – PROFESSIONAL DESIGN AND  
ENGINEERING SERVICES  
ADDENDUM NO. 1  
AUGUST 3, 2022

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This Addendum is incorporated into the requirements and contract documents for the Request for Proposals referenced above and shall be so indicated as Addendum No. 1 on the proposal form accompanying the submittal for this project.

All terms and conditions of the Request for Proposal and Addendum No.1 shall remain unchanged except as specifically changed or amended by the following:

**1.0 Revision to the Add Alternative Scope of Work**

**Response:** The Add Alternate scope of work has been revised to include the following:

- **Erskine Street, from Riopelle Street to Orleans Street**
  - Description: Road resurfacing and full depth widening
- **Erskine Street, from Russel Street to Riopelle Street**
  - Description: Road resurfacing.

The updated bid proposal form is included with Addendum No. 1 as **Attachment A**. Bidders should utilize the updated proposal form when submitting their bid.

**2.0 Procurement of Project Design/Engineering and Construction Engineering and Inspection Services for this project.**

**Response:** This project has received federal funding through the Economic Development Administration (EDA). Federal regulations exclude contractors involved with drafting design specifications and project requirements from competing in the subsequent competitive procurement process for project inspection.

**3.0 Question: What is the timeline/schedule for this project?**

**Response:** DBRA anticipates awarding this project in September, with the goal of starting construction in late Spring 2023. Design as well as construction documents, including sign offs from all relevant City of Detroit departments, needs to be completed by mid-March. The RFP for construction will be released in mid to late March.

**4.0 Question: The RFP references initial design plans for this project, can DBRA provide additional information on what design work has been started?**

**Response:** Section VI of the RFP includes design renderings for this project. Additionally, all design and engineering information that has been completed by the Detroit Department of Public Works is available for review digitally. Bidders may use the following link to access the Box folder that contains the above referenced design documents:

<https://app.box.com/s/kq4zf07lqrgg37g95fj7c5axcx1tvkgw>

**5.0 Pre-Bid Meeting Sign In Sheet – A copy of the Pre-Bid meeting sign in sheet can be found below.**

**Pre-Bid Conference Sign In Sheet**

Eastern Market Road Reconstruction Professional Design and Engineering Services  
Pre-Bid Conference Sign In Sheet  
July 28, 2022

<b>Company</b>	<b>Contact Name</b>	<b>Email Address</b>	<b>Phone</b>
DLZ	Leigh Merrill	<a href="mailto:lmerrill@dlz.com">lmerrill@dlz.com</a>	248-836-4060
DLZ	Dor'Mario Brown	<a href="mailto:Dbrown@dlz.com">Dbrown@dlz.com</a>	248-727-7083
Fishbeck	Leonard Harwell	<a href="mailto:lharwell@fishbeck.com">lharwell@fishbeck.com</a>	248-762-0191
Fishbeck	Katerina Kollar	<a href="mailto:kkollar@fishbeck.com">kkollar@fishbeck.com</a>	248-214-7944
Giffels Webster	Michael Darga	<a href="mailto:mdarga@giffelswebster.com">mdarga@giffelswebster.com</a>	313-404-6690
Hennessey Engineers	Richard McCarty	<a href="mailto:rjmccarty@hengineers.com">rjmccarty@hengineers.com</a>	734-759-1600
Infrastructure Engineering	Amber Bowman	<a href="mailto:abowman@infrastructure-eng.com">abowman@infrastructure-eng.com</a>	
Infrastructure Engineering	Julius Cousin	<a href="mailto:jcousin@infrastructure-eng.com">jcousin@infrastructure-eng.com</a>	
MSG	Lindsay Metzger	<a href="mailto:lmetzger@manniksmithgroup.com">lmetzger@manniksmithgroup.com</a>	313-961-9500 ext. 4004
MSG	Tim Miles	<a href="mailto:tmiles@manniksmithgroup.com">tmiles@manniksmithgroup.com</a>	313-920-5336
OHM Advisors	Rhett Gronevelt	<a href="mailto:Rhett.gronevelt@ohm-advisors.com">Rhett.gronevelt@ohm-advisors.com</a>	313-481-1250
Smith Group	Mark Woodhurst	<a href="mailto:Mark.woodhurst@smithgroup.com">Mark.woodhurst@smithgroup.com</a>	517-927-4959
Spalding DeDecker	Connor Gawne	<a href="mailto:cgawne@sda.eng.com">cgawne@sda.eng.com</a>	
	Steve Mihalee		

**ATTACHMENT A**

**PROPOSAL FORM**

for the provision of

**PROFESSIONAL DESIGN & ENGINEERING SERVICES**

associated with the DBRA's

**EASTERN MARKET FOOD DISTRICT ROAD RECONSTRUCTION PROJECT**

Proposing Entity (Proposer) \_\_\_\_\_

Corporate Address: \_\_\_\_\_

\_\_\_\_\_

Contact Name / Title: \_\_\_\_\_

Phone No. / E-Mail Address: \_\_\_\_\_

Website Address \_\_\_\_\_

Submitted to: Detroit Brownfield Redevelopment Authority  
500 Griswold St, Suite 2200  
Detroit, MI 48226

The Undersigned, as the Authorized Agent for the Proposing Entity (also referred to as the Professional Engineer), having examined the Project Area and being familiar with the local conditions and requirements within the City of Detroit, hereby submits, on behalf of the Proposer, this Proposal to the DBRA to provide licensed and experienced engineering professionals, technicians, equipment, contracted specialty services, CAD equipment & software, CAD operators and all other technical support necessary and incidental to the provision of the Professional Design & Engineering Services ("Services") in strict accordance with the requirements, terms and conditions set forth in the Sections and Attachments comprising the DBRA's Request for Proposal ,

The Undersigned acknowledges the Professional Engineer's receipt and incorporation into the Proposal, the following addenda issued by the DBRA:

Addendum 1 dated \_\_\_\_\_ Addendum 2 dated \_\_\_\_\_

The Undersigned acknowledges that the Professional Engineer has submitted separately with this Proposal a Statement of Qualifications which is an integral part of this Proposal to be relied upon and utilized by the DBRA in evaluating this Proposal.

The Undersigned submits the following statement of the Professional Engineer's understanding and acknowledgement of the DBRA's purpose and intent relative to the provision of the Basic Services and the Scope of the Project to be completed. (Attach additional sheets as required)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



The Professional Engineer proposes to complete the full provision of the required Phase 1 Service within \_\_\_\_\_ calendar days after receipt of notice to proceed from the DBRA

**Sub Contractors & Sub Consultants**

The Professional Engineer proposes to employ or contract the following in the provision of the Services to be completed under this Phase:

1. Subcontractor / Sub consultant Name & Address: \_\_\_\_\_  
Services to be Performed \_\_\_\_\_
2. Subcontractor / Sub consultant Name & Address: \_\_\_\_\_  
Services to be Performed \_\_\_\_\_
3. Subcontractor / Sub consultant Name & Address: \_\_\_\_\_  
Services to be Performed \_\_\_\_\_

**Phase I Work Products:**

The Professional Engineer shall prepare & provide the following Work Products to be generated in the course of completing the Phase I Basic Services:

- Soil Boring Logs, Laboratory Analysis & Reports
- A geotechnical analysis, report & recommendations regarding the Project Area subsoil condition
- An AutoCAD generated survey , plan / map of the Project Area identifying the boring locations, existing street, sidewalks, utilities, easements, & other essential survey information, including topography of critical entrances, buildings, features, and elevations
- Recommendations regarding the requirements for the reconstruction and/or refurbishment of the existing streets, sidewalks, utilities and features based on the Professional Engineer’s prior experience on similar Projects.

**Phase 2- Conceptual & Schematic Design Phase**

The Professional Engineer proposes to provide and otherwise perform, as Basic Services under this Phase 2, the Services described in the Scope of Services for Phase 2, based on the information, data, Work Products and approved recommendations prepared under Phase 1, that are necessary & incidental to prepare conceptual designs & schematic engineered plans & specification for the reconstruction & refurbishment of the street pavements & curbs, off street parking, utilities and streetscape features within the Project Area. This Phase of Service shall include preparation of an engineer’s preliminary budget, review meetings with the DBRA & permitting authorities, meetings with community & neighbor advisory groups in the following not-to-exceed amount:

Total Not-to-Exceed Billing Amount for Phase 2 Basic Services                   \$ \_\_\_\_\_  
Total Not-to-Exceed Amount for Phase 2 reimbursable costs                   \$ \_\_\_\_\_

**Schedule:**

The Professional Engineer will complete the full provision of the required Phase 2 Service within \_\_\_\_\_ calendar days after receipt of notice to proceed from the DBRA

**Sub Contractors & Sub Consultants**

The Professional Engineer proposes to employ or contract the following in the provision of the Services to be completed under this Phase:

1. Subcontractor / Sub consultant Name & Address: \_\_\_\_\_  
Services to be Performed \_\_\_\_\_

2. Subcontractor / Sub consultant Name & Address: \_\_\_\_\_

Services to be Performed \_\_\_\_\_

**Phase 2 Work Products:**

The Professional Engineer shall prepare & provide the following Work Products to be generated in the course of completing the Phase 2 Basic Services:

- Conceptual & Schematic Plans (AutoCAD formatted) & Specifications
- An Engineer's Preliminary Estimate of Project Costs
- Meeting minutes & records

**Phase 3 – Construction & Procurement Documents**

The Professional Engineer proposes to provide and otherwise perform, as Basic Services under this Phase 3, the Services described in the Scope of Services for Phase 3, based on the information, data, Work Products and approved recommendations prepared under Phase 2, necessary & incidental to the preparation of construction plans, specifications and preparation of Bid documents required to obtain all required permits and to procure the full extent of the Work within the Project Area in the following not-to-exceed amounts:

Total Not-to-Exceed Billing Amount for Phase 3 Basic Services                      \$ \_\_\_\_\_

Total Not-to-Exceed Amount for Phase 3 reimbursable costs                      \$ \_\_\_\_\_

**Phase Work Products:**

The Professional Engineer shall prepare & provide the following Work Products to be generated in the course of completing the Phase Basic Services:

**Schedule:**

The Professional Engineer will complete the full provision of the required Phase 3 Service within \_\_\_\_\_ calendar days after receipt of notice to proceed from the DBRA

**Sub Contractors & Sub Consultants**

The Professional Engineer proposes to employ or contract the following in the provision of the Services to be completed under this Phase:

1. Subcontractor / Sub consultant Name & Address: \_\_\_\_\_

Services to be Performed \_\_\_\_\_

2. Subcontractor / Sub consultant Name & Address: \_\_\_\_\_

Services to be Performed \_\_\_\_\_

**Phase 3 Work Products:**

The Professional Engineer shall prepare & provide the following Work Products to be generated in the course of completing the Phase 3 Basic Services:

- Construction Plans (AutoCAD formatted) & Specifications
- Bid Packages
- An Engineer's Estimate of Project Costs
- Meeting minutes & records

**Phase 4- Construction Administration Phase**

The Professional Engineer proposes to provide and otherwise perform, as Basic Services under this Phase 4, the Services described in the Scope of Services for Phase 4, based on the information, data, Work Products and approved recommendations prepared under Phase 2, necessary & incidental to the preparation of construction plans, specifications and preparation of Bid documents required to obtain all required permits and to procure the full extent of the Work within the Project Area in the following not-to-exceed amount:

- Construction administrative support to the DBRA as described in the Scope of Services.
- Attendance at regularly scheduled project meetings.
- Answering Request for Information (RFI)
- Modify Specifications as required
- Shop Drawing Approvals
- Certification of the Road Construction (Certify ALL Seasonal Road)
- Inspections to determine Dates of Substantial Completion and Final Completion
- One (1) set of reproducible record drawings and specifications showing significant field changes in the Work made during construction.

Total Not-to-Exceed Billing Amount for Phase 4 Basic Services	\$ _____
Total Not-to-Exceed Amount for Phase 4 reimbursable costs	\$ _____

**TOTAL PROJECT COST (Phases 1-4)**

\_\_\_\_\_ (\$ \_\_\_\_\_ dollars)  
 (in written form)

**ADD ALTERNATE ITEMS**

**Erskine Street, from Riopelle Street to Orleans Street**

Description: Road resurfacing and full depth widening – Cost to perform design services for the above scope of work (Phases 1-4)

\_\_\_\_\_ (\$ \_\_\_\_\_ dollars)  
 (in written form)

**Erskine Street, from Russell Street to Riopelle Street**

Description: Road resurfacing - Cost to perform design services for the above scope of work (Phases 1-4)

\_\_\_\_\_ (\$ \_\_\_\_\_ dollars)  
(in written form)

**St. Aubin Street, from Superior Street to E. Canfield Street**

Description: Road Resurfacing – Cost to perform design services for the above scope of work (Phases 1-4)

\_\_\_\_\_ (\$ \_\_\_\_\_ dollars)  
(in written form)

STANDARD RATES SHEET

The undersigned proposes its standard published rates for the provision of services by the Professional Engineer and its Sub Consultant beyond those required in the RFP/Q scope of services. The professional rates are attached to this RFP/Q Response and shall also be incorporated into the Professional Services Agreement as an attachment to its Part III Proposal Form.

WITHDRAWAL OF PROPOSAL

The undersigned agrees that this Proposal will remain firm and will not be withdrawn for a period of ninety (90) days after the proposal due date.

REJECTION OF BIDS

The undersigned understands and yields to DBRA the right to waive any informality in the RFP/Q process and to reject any or all Proposals in whole or in part for any reason whatsoever.

BID SECURITY - Not Required

PROFESSIONAL ENGINEER'S EXAMINATIONS AND UNDERSTANDING

The undersigned certifies that the RFP/Q Documents together with any and all Addenda issued, have been carefully examined, and the Project Area has been inspected. The undersigned declares that the required amount and nature of the services is understood, and that at no time will the Professional Engineer claim a misunderstanding of the RFP/Q.

PROFESSIONAL ENGINEER'S QUALIFICATIONS

The undersigned declares that the Professional Engineer has the capability and experience to provide the proposed services required by the RFP/Q and that it has the necessary finances, personnel and working organization, and equipment available to provide the services within the stated time period.

PROFESSIONAL ENGINEER NOT IN ARREARS

The undersigned certifies that, as of the date of this Proposal, the Professional Engineer is not in arrears to the City of Detroit for any debts whatsoever (including but not limited to back taxes) as provided for in Sec. 21-3-15, City Code (Ordinance No. 52H). Further, the undersigned certifies that the Professional Engineer has not defaulted in any other contract with DBRA or the City of Detroit.

WAIVER

The undersigned certifies the compensation amount proposed in this Proposal is correct, complete and stated as intended by the undersigned for the provision of services proposed. The undersigned further certifies that all information given in or furnished with this Proposal is correct, complete, and submitted as intended by the undersigned, and the undersigned does hereby waive any right or claim the Professional Engineer may now have or which may hereafter accrue to the Professional Engineer, by reason of errors, mistakes, or omissions made by the undersigned in this Proposal, to refuse to execute, unaltered, the Professional Services Agreement (Exhibit C to the RFP/Q) if awarded to the Professional Engineer by DBRA in response to the Proposal.



**SPECIAL FORMS**

The undersigned acknowledges that executed copies of the following documents are contained in this Proposal:

- (1) Acknowledgments – Corporation / Partnership / Limited Liability Company / Joint Venture as applicable
- (2) Resolution of Authority – Corporation / Partnership / Limited Liability Company / Joint Venture as applicable
- (3) Affidavit of Non-Collusion and Non-Conflict of Interest

The undersigned, hereby, executes and tenders this Proposal on behalf of the proposing Professional Engineer to the DBRA in accordance with the requirements set forth in DBRA's Request for Proposal to provide services necessary to the schematic development, design development, construction drawings, negotiations, procurement, and administration of the Project.

DATE OF PROPOSAL: \_\_\_\_\_

PROPOSING PROFESSIONAL ENGINEER: \_\_\_\_\_  
(Print Firm's Full Legal Name)

Federal Tax ID Number: \_\_\_\_\_

BUSINESS STATUS: check one

\_\_\_\_\_ CORPORATION, incorporated under the laws of the State of

\_\_\_\_\_ PARTNERSHIP

\_\_\_\_\_ JOINT VENTURE

\_\_\_\_\_ LIMITED LIABILITY COMPANY

\_\_\_\_\_ INDIVIDUAL DBA \_\_\_\_\_

(If not a Michigan entity, are you licensed to do business in the state of Michigan?)      Y    N

Executed and Sign by:

Name	Title	Signature

Witnessed by \_\_\_\_\_

**End of Addendum No. 1**