



Detroit Brownfield Redevelopment Authority  
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**DETROIT BROWNFIELD REDEVELOPMENT AUTHORITY  
REGULAR BOARD OF DIRECTORS MEETING  
WEDNESDAY, MAY 24, 2017  
4:00 PM**

**BOARD MEMBERS PRESENT:** Maggie DeSantis  
Pamela McClain  
Derrick Sanders  
Raymond Scott  
Matthew Walters  
Stephanie Washington

**BOARD MEMBERS ABSENT:** Evette Griffie  
Mia Grillier  
Donele Wilkins

**OTHERS PRESENT:** Jennifer Kanalos (DEGC/DBRA)  
Brian Vosburg (DEGC/DBRA)  
Ayesha Maxwell (DEGC/DBRA)  
Glen Long (DEGC/DBRA)  
Ngozi Nwaesei (Lewis & Munday)



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MINUTES OF THE DETROIT BROWNFIELD  
REDEVELOPMENT AUTHORITY REGULAR MEETING  
WEDNESDAY, MAY 24, 2017  
DETROIT ECONOMIC GROWTH CORPORATION  
500 GRISWOLD SUITE 2200 DETROIT, MI - 4:00PM

### **CALL TO ORDER**

Chairperson Matt Walters called the meeting to order at 4:09 PM.

Mr. Walters requested that Administrative Line Item II be moved up on the agenda behind General Line Item II to be respectful of Mr. Long's time. No board members objected to this change in the agenda.

### **GENERAL**

#### **Approval of Minutes**

Mr. Walters called for a motion approving the minutes of April 26, 2017 as presented. The Board took the following action:

On a motion by Mr. Sanders, seconded by Ms. McClain, DBRA Resolution Code 17-05-02-217 was unanimously approved.

#### **Acceptance of the April 2017 Treasurer's Report**

Mr. Long presented the April 2017 DBRA Treasurer's Report and Mr. Long answered various questions the board members presented.

Mr. Walters called for a motion accepting the April 2017 Treasurer's Report.

On a motion by Mr. Sanders, seconded by Ms. McClain, DBRA Resolution Code 17-05-03-163 was unanimously approved.

### **ADMINISTRATIVE**

#### **DBRA Budget (FY 2017-2018)**

On May 17, 2017, the Detroit Brownfield Redevelopment Authority Budget Committee recommended approval to the DBRA Board of Directors to authorize the public hearing. Questions were presented by the board members and answered by Mr. Long.

Mr. Walters called for a motion approving the DBRA Budget for FY 2017-2018.

On a motion by Mr. Scott, seconded by Ms. DeSantis, DBRA Resolution Code 17-05-01-182 was unanimously approved.

### **Amended DBRA Program Guidelines**

Ms. Kanalos presented to the board updates to the DBRA program guidelines in redlined format. Ms. Kanalos answered various questions presented by board members. Ms. Nwaesei provided additional answers.

Ms. Kanalos agreed to distribute a clean version of the Amended Guidelines to board members.

Mr. Walters called for a motion to approve the Amended Guidelines.

On a motion by Mr. Sanders, seconded by Ms. Washington, DBRA Resolution Code 17-05-01-181 was unanimously approved.

At 4:29 PM Mr. Walters excused himself from the meeting to attend another obligation.

### **OTHER**

#### **Act 381 Legislative Updates**

Ms. Kanalos and Mr. Vosburg gave a PowerPoint presentation on recent approved and current proposed amendments to Act 381 of 1996. Ms. Kanalos and Mr. Vosburg answered various questions presented by board member and agreed to provide a copy of the presentation to the board of directors.

### **PUBLIC COMMENT**

None

### **ADJOURNMENT**

Citing no further business, Ms. DeSantis called for a motion to adjourned the meeting.

On a motion by Mr. Sanders, seconded by Ms. Washington, the meeting was unanimously adjourned at 4:50 PM.



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**CODE DBRA 17-05-02-217**

**APPROVAL OF MINUTES APRIL 26, 2017**

RESOLVED, that the minutes of the regular meeting of the April 26, 2017 are hereby approved and all actions taken by the Directors present at such meeting, as set forth in such minutes, are hereby in all respects ratified and approved as actions of the Detroit Brownfield Redevelopment Authority.

May 24, 2017



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**DBRA 17-05-03-163**

**ACCEPTANCE OF TREASURER'S REPORT FOR APRIL 2017**

RESOLVED, that the Treasurer's Report of Receipts and Disbursements for the period April 1 through April 30, 2017, as presented at this meeting is hereby in all respects accepted as actions of the Detroit Brownfield Redevelopment Authority.

May 24, 2017



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**CODE DBRA 17-05-01-182**

**ADMINISTRATION: DBRA BUDGET FOR FY 2017-2018**

WHEREAS, the DBRA is receiving revenue from Brownfield Plan application and processing fees and from administrative fees permissible under Act 381, Public Acts of Michigan, 1996, as amended (“Act 381”); and

WHEREAS, the DBRA staff has prepared the attached DBRA Budget for FY 2017-2018 (the “Budget”) (Exhibit “A”).

NOW, THEREFORE, BE IT RESOLVED, that the DBRA Board of Directors hereby authorize a Public Hearing on the DBRA Budget for FY 2017-2018 at a time and place determined by the DBRA Authorized Agent and subject to public notice in accordance to Act 381, Public Acts of Michigan, 1996, as amended.

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**CODE DBRA 17-05-01-181**

**ADMINISTRATION: AMENDMENT TO BROWNFIELD PLAN GUIDELINES**

WHEREAS, the City of Detroit Brownfield Redevelopment Authority (the “DBRA”) has been established by resolution of the City Council of the City of Detroit (the “City”) pursuant to 381 PA 1996 (“Act 381”) for the purpose of promoting the revitalization of environmentally distressed areas in the City; and

WHEREAS, under Act 381 the DBRA is authorized to develop and propose for adoption by City Council a brownfield plan for one or more parcels of eligible property; and

WHEREAS, on July 16, 2002, the DBRA adopted its Guidelines for Brownfield Plan Proposals (the “Guidelines”) to provide owners and developers of eligible property who may seek assistance available under Act 381 with guidelines the DBRA will consider in reviewing proposed brownfield plans; and

WHEREAS, the DBRA desires to amend the Guidelines to as presented in the attached “Exhibit A Guidelines” effective May 24, 2017.

NOW, THEREFORE, BE IT RESOLVED:

The Guidelines are amended as stated on the attachment.

All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are rescinded

May 24, 2017